

**St. Joseph's High School
Mandi Dabwali**

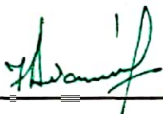
Dated: 16.03.2023

Dear Parents,

Kindly follow the instructions given below:

- i) New academic session will start from 17th March, 2023 (Friday) for LKG.
Timings for 17th March & 18th March, 2023 will be from 7:50 a.m. to 11:30 a.m.
- ii) 20th March, 2023 (Monday) onwards School Timings will be from 7:50 a.m. to 12:30 p.m.
- iii) Students should get a kit which includes:
Pencil - 2 Packets
Eraser - 10 Pieces
Sharpener - 5 Pieces
Wax Colour - 1 Packet
Water Colour - 1 packet
Glue - 1 Piece
- iv) Parents need to make a kit of the above mentioned articles and submit along with a complete set of books on 18th March, 2023 to the Class Teacher.
- v) Kindly write name, class and section on all the belongings of your child (including Books, Notebooks, Water bottle, Lunch box, School bag etc.) in bold letters with permanent marker.
- vi) Teachers will keep the stationary and the set of books in the school.
- vii) Kindly send the lunch box along with the child in the morning.
- viii) Kindly guide your child to have their meal themselves.
- ix) If your child has any kind of illness, inform the class teacher in written.
- x) The child is expected to come in proper uniform, hairstyle and trimmed nails regularly.
- xi) Kindly keep one extra bloomer in the bag, wrapped in the carrier bag and mention name on it.
- xii) Temporary I.D. cards will be given today. So, I.D. cards are compulsory to wear.
- xiii) For the security of your ward, kindly submit an I.D. proof of the person who will be responsible for ferrying the child to the school. Please avoid unknown person to collect your child. In case you do so, it is mandatory to send an application duly signed by either of the parents along with your contact number ----- Please take it seriously.

- xiv) The Section will not be changed.
- xv) School fee is payable through UCO Bank as per the scheduled dates in the fee booklet.
- xvi) Parents can meet the Class- teacher only on Saturdays between 12:30 PM to 1:30 PM.
- xvii) Parents who wish to meet the Principal, can do so between 9:00 a.m. to 11:00 a.m. on Tuesday and Friday or with prior appointment.
- xviii) Please do continue to check the School's website (www.stjosephpilar.com) and the School App (St. Joseph's High School App, Mandi Dabwali) for the upcoming events, homework and information.
- xix) Students who take leave from the school need to get prior permission from the Principal.


16/3/23
(Principal)